

ANNUAL PROCUREMENT PLAN

CORPORATE OFFICE, EGCB Ltd.

Financial Year: 2020-2021

QF-PRO-01
Revision-00
Budget: Revenue

Ministry / Division : Ministry of Power, Energy & Mineral Resources / power Division
 Agency : Electricity Generation Company of Bangladesh Limited (EGCB Ltd.)
 Procuring Entity Name & Code : Corporate Office

A. Goods Procurement

| Package No. | Description of Procurement Package GOODS | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In Million Taka) | Time code for process | Advertise Prequal (if applicable) | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for completion of contract |
|----------------------------------|---|------|----------|---------------------------|------------------------------|-----------------|----------------------------------|-----------------------|-----------------------------------|--------------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| Human Resource Department | | | | | | | | | | | | | | | | | |
| GR01 | Procurement/Renewal of office stationery for Corporate Office of EGCB Ltd. | Lot | 1 | OTM (NCT) (e-GP) | General Manager | Own Fund | 2.200 | Planned Dates | - | 25 August 2020 | 08 September 2020 | 22 September 2020 | 29 September 2020 | 06 October 2020 | 03 November 2020 | | 03 November 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR02 | Procurement of Office Equipment-1 for Corporate Office of EGCB Ltd. | Lot | 2 | Direct Cash Purchase | Deputy General Manager | Own Fund | 0.050 | Planned Dates | As and when Required. | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |
| GR03 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-1 | Lot | 1 | RFQ | Managing Director | Own Fund | 0.150 | Planned Dates | - | 25 August 2020 | 01 September 2020 | 04 September 2020 | 07 September 2020 | 10 September 2020 | 13 September 2020 | | 23 September 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR04 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-2 | Lot | 1 | RFQ | Executive Director | Own Fund | 0.100 | Planned Dates | - | 01 September 2020 | 08 September 2020 | 11 September 2020 | 14 September 2020 | 17 September 2020 | 20 September 2020 | | 30 September 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR05 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-3 | Lot | 1 | RFQ | Executive Director | Own Fund | 0.100 | Planned Dates | - | 01 October 2020 | 08 October 2020 | 11 October 2020 | 14 October 2020 | 17 October 2020 | 20 October 2020 | | 30 October 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR06 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-4 | Lot | 1 | RFQ | Executive Director | Own Fund | 0.100 | Planned Dates | - | 01 November 2020 | 08 November 2020 | 11 November 2020 | 14 November 2020 | 17 November 2020 | 20 November 2020 | | 30 November 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR07 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-5 | Lot | 1 | RFQ | Executive Director | Own Fund | 0.100 | Planned Dates | - | 01 December 2020 | 08 December 2020 | 11 December 2020 | 14 December 2020 | 17 December 2020 | 20 December 2020 | | 30 December 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR08 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-6 | Lot | 1 | RFQ | Executive Director | Own Fund | 0.100 | Planned Dates | - | 03 January 2021 | 10 January 2021 | 13 January 2021 | 16 January 2021 | 19 January 2021 | 22 January 2021 | | 01 February 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR09 | Supply and installation of Spare Parts and Repair & Maintenance Work of Vehicle-7 | Lot | 10 | Direct Cash Purchase | Deputy General Manager | Own Fund | 0.300 | Planned Dates | As and When Required | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |
| GR10 | Repair & Maintenance Work of furniture/office equipment | Lot | 4 | Direct Cash Purchase | Deputy General Manager | Own Fund | 0.050 | Planned Dates | As and When Required | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |

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| Package No. | Description of Procurement Package GOODS | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In Million Taka) | Time code for process | Advertise Prequel (if applicable) | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for completion of contract |
|-----------------------|---|------|----------|---------------------------|------------------------------|-----------------|----------------------------------|-----------------------|-----------------------------------|--------------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| GR11 | Procurement of Electrical Tools, wire and accessories for Electrical works. | Lot | 1 | Direct Cash Purchase | Deputy General Manager | Own Fund | 0.050 | Planned Dates | As and When Required | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |
| GR12 | Procurement of Security Equipment for Corporate Office of EGCB Ltd. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.060 | Planned Dates | - | 20 January 2021 | 27 January 2021 | 30 January 2021 | 02 February 2021 | 05 February 2021 | 08 February 2021 | 19 | 10 March 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR13 | Procurement of Mobile Phone Set with accessories. | Lot | 5 | Direct Cash Purchase | Deputy General Manager | Own Fund | 0.050 | Planned Dates | As and When Required | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |
| GR14 | Procurement of Official Uniform of Staff for Corporate Office of EGCB Ltd. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.250 | Planned Dates | - | 25 August 2020 | 01 September 2020 | 04 September 2020 | 07 September 2020 | 10 September 2020 | 13 September 2020 | 19 | 13 October 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR15 | Supply, Installation, Testing and Commissioning of 02 (two) Archway-walk through metal detector for Corporate Office of EGCB Ltd. | Lot | 1 | OTM (NCT) (e-GP) | Executive Director | Own Fund | 0.500 | Planned Dates | - | 02 September 2020 | 16 September 2020 | 30 September 2020 | 07 October 2020 | 14 October 2020 | 11 November 2020 | 70 | 11 December 2020 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| ICT Department | | | | | | | | | | | | | | | | | |
| GR16 | Procurement of Computer/ Printer/ Scanner/ Server/ IP Phone/Networking Equipment etc. | Lot | 1 | OTM (NCT) (e-GP) | Managing Director | Own Fund | 1.244 | Planned Dates | - | 12 October 2020 | 26 October 2020 | 09 November 2020 | 16 November 2020 | 23 November 2020 | 21 December 2020 | - | 20 January 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR17 | Procurement of Computer/ Server/ IP Phone/ Online UPS/ Networking Accessories for Repair & Maintenance Work-1. | Lot | 1 | RFQ | Superintending Engineer | Own Fund | 0.150 | Planned Dates | - | 25 October 2020 | 01 November 2020 | 04 November 2020 | 07 November 2020 | 10 November 2020 | 13 November 2020 | - | 23 November 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR18 | Procurement of Computer/ Server/ IP Phone/ Online UPS/ Networking Accessories for Repair & Maintenance Work-2. | Lot | 1 | RFQ | Superintending Engineer | Own Fund | 0.150 | Planned Dates | - | 03 March 2021 | 10 March 2021 | 13 March 2021 | 16 March 2021 | 19 March 2021 | 22 March 2021 | - | 01 April 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR19 | Procurement of Antivirus Software | Lot | 1 | RFQ | Superintending Engineer | Own Fund | 0.300 | Planned Dates | - | 12 May 2021 | 19 May 2021 | 22 May 2021 | 25 May 2021 | 28 May 2021 | 31 May 2021 | - | 10 June 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR20 | Procurement of CISCO Firewall (Core, DMZ) License | Lot | 1 | OTM (NCT) (e-GP) | Chief Engineer | Own Fund | 2.000 | Planned Dates | - | 24 August 2020 | 07 September 2020 | 21 September 2020 | 28 September 2020 | 05 October 2020 | 02 November 2020 | - | 02 December 2020 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR21 | Procurement of Environment Monitoring System for NOC with Auto switchover AC | Lot | 1 | RFQ | Chief Engineer | Own Fund | 0.200 | Planned Dates | - | 23 August 2020 | 30 August 2020 | 02 September 2020 | 05 September 2020 | 08 September 2020 | 11 September 2020 | - | 21 September 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| GR22 | Procurement of Mail Server License for 3 years | Lot | 1 | OTM (NCT) (e-GP) | Superintending Engineer | Own Fund | 0.900 | Planned Dates | - | 03 March 2021 | 17 March 2021 | 31 March 2021 | 07 April 2021 | 14 April 2021 | 12 May 2021 | - | 11 June 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |

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| Package No. | Description of Procurement Package GOODS | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In Million Taka) | Time code for process | Advertise Prequel (if applicable) | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for completion of contract | | |
|---|---|------|----------|---------------------------|------------------------------|-----------------|----------------------------------|-----------------------|-----------------------------------|--------------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|--|--|
| GR23 | Emergency Procurement of Precision AC, Diesel Generator Accessories, Environment Detection accessories for Repair & Maintenance Work | Lot | 1 | Direct Cash Purchase | Superintending Engineer | Own Fund | 0.050 | Planned Dates | As and When Required | | | | | | | | | | |
| GR24 | Procurement of Microsoft Office Suite License | Lot | 1 | OTM (NCT) (e-GP) | Superintending Engineer | Own Fund | 0.400 | Planned Dates | - | 03 March 2021 | 17 March 2021 | 31 March 2021 | 07 April 2021 | 14 April 2021 | 12 May 2021 | - | 11 June 2021 | | |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| GR25 | Procurement of Access Control System for Siddhirganj 335 MW CCPP and Level-14 of Corporate Office of EGCB Ltd. | Lot | 1 | RFQ | Executive Director | Own Fund | 0.300 | Planned Dates | - | 04 October 2020 | 11 October 2020 | 14 October 2020 | 17 October 2020 | 20 October 2020 | 23 October 2020 | - | 02 November 2020 | | |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| GR26 | Procurement of 01 (One) No. of Air Conditioner & other related IT Accessories for NOC Room of ICT Department of Corporate office of EGCB Ltd. | Lot | 1 | RFQ | Chief Engineer | Own Fund | 0.140 | Planned Dates | - | 20 September 2020 | 27 September 2020 | 30 September 2020 | 03 October 2020 | 06 October 2020 | 09 October 2020 | | 19 October 2020 | | |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| GR27 | Procurement of Surveillance CC Camera & other related accessories for Corporate office of EGCB Ltd. | Lot | 1 | RFQ | Chief Engineer | Own Fund | 0.200 | Planned Dates | - | 20 October 2020 | 27 October 2020 | 30 October 2020 | 02 November 2020 | 05 November 2020 | 08 November 2020 | | 18 November 2020 | | |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| Accounts, Finance, Audit, Company Secretary, P&D, Procurement, Environment, HR Department | | | | | | | | | | | | | | | | | | | |
| GR28 | Procurement of Furniture for Corporate Office of EGCB Ltd. | Lot | 1 | OTM (NCT) (e-GP) | Managing Director | Own Fund | 1.000 | Planned Dates | - | 22 November 2020 | 06 December 2020 | 20 December 2020 | 27 December 2020 | 03 January 2021 | 31 January 2021 | | 02 March 2021 | | |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| GR29 | Procurement of 01 (One) No. of Air Conditioner [2.0 Ton] for Corporate Office of EGCB Ltd. | Lot | 1 | RFQ | Superintending Engineer | Own Fund | 0.100 | Planned Dates | - | 20 October 2020 | 27 October 2020 | 30 October 2020 | 02 November 2020 | 05 November 2020 | 08 November 2020 | | 18 November 2020 | | |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 10 | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| Planning & Design Department | | | | | | | | | | | | | | | | | | | |
| GR30 | Procurement of Portable Smart Mini Projector with all necessary accessories for Corporate Office of EGCB Ltd. | Nos. | 1 | Direct Cash Purchase | Superintending Engineer | Own Fund | 0.050 | Planned Dates | - | As and When Required | | | | | | | | | |
| | | | | | | | | Planned Days | - | | | | | | | | | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| GR31 | Procurement of Portable Printer with necessary accessories for Corporate Office of EGCB Ltd. | Nos. | 1 | Direct Cash Purchase | Superintending Engineer | Own Fund | 0.040 | Planned Dates | - | As and When Required | | | | | | | | | |
| | | | | | | | | Planned Days | - | | | | | | | | | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| Environment Department | | | | | | | | | | | | | | | | | | | |
| GR32 | Procurement of Safety & Healthcare Equipment for Corporate Office of EGCB Ltd. | Lot | 4 | Direct Cash Purchase | Superintending Engineer | Own Fund | 0.100 | Planned Dates | - | As and When Required | | | | | | | | | |
| | | | | | | | | Planned Days | - | | | | | | | | | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |
| Procurement Department | | | | | | | | | | | | | | | | | | | |
| GR33 | Procurement of Furniture for Corporate Office of EGCB Ltd. | Lot | 2 | Direct Cash Purchase | Superintending Engineer | Own Fund | 0.060 | Planned Dates | - | As and When Required | | | | | | | | | |
| | | | | | | | | Planned Days | - | | | | | | | | | | |
| | | | | | | | | Actual Dates | - | | | | | | | | | | |

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ANNUAL PROCUREMENT PLAN

CORPORATE OFFICE, EGCB Ltd.

Financial Year: 2020-2021

QF-PRO-01
Revision-00
Budget: Revenue

Ministry / Division : Ministry of Power, Energy & Mineral Resources / power Division
 Agency : Electricity Generation Company of Bangladesh Limited (EGCB Ltd.)
 Procuring Entity Name & Cod : Corporate Office

A. Works Procurement

| Package No. | Description of Procurement Package WORKS | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In Million Taka) | Time code for process | Advertise Prequel (if applicable) | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for completion of contract |
|---------------------------|---|------|----------|---------------------------|------------------------------|-----------------|----------------------------------|-----------------------|-----------------------------------|--------------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| Human Resource Department | | | | | | | | | | | | | | | | | |
| WR01 | Procurement of Security Service for Corporate Office of EGCB Ltd. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 1.000 | Planned Dates | - | 16 August 2020 | 23 August 2020 | 26 August 2020 | 29 August 2020 | 01 September 2020 | 04 September 2020 | | 04 September 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| ICT Department | | | | | | | | | | | | | | | | | |
| WR02 | Procurement/ Renewal of Dedicated Internet Service for Corporate Office for 01 (One) Year. | Lot | 1 | OTM (NCT) (e-GP) | Superintending Engineer | Own Fund | 0.150 | Planned Dates | - | 25 August 2020 | 08 September 2020 | 22 September 2020 | 29 September 2020 | 06 October 2020 | 03 November 2020 | | 03 November 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR03 | Procurement/ Renewal of E-mail Filtering, Domain Registration, Web Hosting, Secure Sockets Layer (SSL) Certificate for Mail and Web Server. | Lot | 1 | OTM (NCT) (e-GP) | Superintending Engineer | Own Fund | 0.500 | Planned Dates | - | 15 January 2021 | 29 January 2021 | 12 February 2021 | 19 February 2021 | 26 February 2021 | 26 March 2021 | | 25 April 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR04 | Procurement/Renewal of Dedicated Data Connectivity Service among Data Centre, Corporate Office, Siddhirganj 2x120 MW PPP, Haripur 412 MW CCPP, Siddhirganj 335 MW CCPP. | Lot | 1 | OTM (NCT) (e-GP) | Superintending Engineer | Own Fund | 1.000 | Planned Dates | - | 10 February 2021 | 24 February 2021 | 10 March 2021 | 17 March 2021 | 24 March 2021 | 21 April 2021 | | 21 April 2022 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR05 | Procurement of Storage to Storage Dedicated Data Connectivity Service From Data Centre, BCC to Disaster Recovery Centre, Corporate Office. | Lot | 1 | OTM (NCT) (e-GP) | Superintending Engineer | Own Fund | 0.800 | Planned Dates | - | 15 March 2021 | 29 March 2021 | 12 April 2021 | 19 April 2021 | 26 April 2021 | 24 May 2021 | | 24 May 2022 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR06 | Procurement/Renewal of Dedicated Data Connectivity Service for Video conferencing System among Corporate Office, EGCB Ltd. and Power Division, Biddut Bhaban. | Lot | 1 | RFQ | Superintending Engineer | Own Fund | 0.100 | Planned Dates | - | 01 December 2020 | 08 December 2020 | 11 December 2020 | 14 December 2020 | 17 December 2020 | 20 December 2020 | | 20 December 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR07 | Procurement of Servicing Work of ICT Section | Lot | 12 | Direct Cash purchase | Superintending Engineer | Own Fund | 0.150 | Planned Dates | As and When Required | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |
| WR08 | Procurement of Servicing Work-1 of Fire Suppression System and Other related devices (Including GAS & other Agents required) | Lot | 1 | DPM | Superintending Engineer | Own Fund | 0.200 | Planned Dates | - | 05 October 2020 | 19 October 2020 | 02 November 2020 | 09 November 2020 | 16 November 2020 | 14 December 2020 | | 13 January 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR09 | Procurement of Servicing Work-2 of Fire Suppression System and Other related devices (Including GAS & other Agents required) | Lot | 1 | DPM | Superintending Engineer | Own Fund | 0.200 | Planned Dates | - | 03 February 2021 | 17 February 2021 | 03 March 2021 | 10 March 2021 | 17 March 2021 | 14 April 2021 | | 14 May 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |

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|------------------------------|---|------|----------|---------------------------|------------------------------|-----------------|----------------------------------|-----------------------|-----------------------------------|--------------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| Accounts Department | | | | | | | | | | | | | | | | | |
| WR10 | Procurement of Auditing Service for Annual Accounts of EGCB Ltd. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.450 | Planned Dates | - | 01 October 2020 | 08 October 2020 | 11 October 2020 | 14 October 2020 | 17 October 2020 | 20 October 2020 | | 20 October 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR11 | Procurement of Auditing Service for CPF of EGCB Ltd. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.050 | Planned Dates | - | 01 September 2020 | 08 September 2020 | 11 September 2020 | 14 September 2020 | 17 September 2020 | 20 September 2020 | | 20 September 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR12 | Procurement of Auditing Service for Gratuity Fund & WPPF of EGCB Ltd. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.075 | Planned Dates | - | 01 November 2020 | 08 November 2020 | 11 November 2020 | 14 November 2020 | 17 November 2020 | 20 November 2020 | | 20 November 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR13 | Procurement of Tally.Net synchronization & annual maintenance works | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.150 | Planned Dates | - | 01 November 2020 | 08 November 2020 | 11 November 2020 | 14 November 2020 | 17 November 2020 | 20 November 2020 | | 20 November 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR14 | Procurement of Income Tax Consultancy/Expert service for processing appeal and other related undertakings to settle the Tax demanded by DCT as per Tax Assessment order. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.500 | Planned Dates | - | 11 October 2020 | 18 October 2020 | 21 October 2020 | 24 October 2020 | 27 October 2020 | 30 October 2020 | | 30 October 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR15 | Procurement of Consultancy Services for preparation and submission of yearly Tax Accounting and Income Tax Return for the FY 2019-20 (AY 2020-21) of EGCB Ltd. as per Income Tax Laws & Rules including tax hearing and other processing to complete the tax assessment in full as required by tax authority. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.350 | Planned Dates | - | 11 October 2020 | 18 October 2020 | 21 October 2020 | 24 October 2020 | 27 October 2020 | 30 October 2020 | | 30 October 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR16 | Procurement of Consultancy Services for preparation and submission of Monthly, Quarterly, Half yearly & other returns or statements both for VAT & TAX for the FY 2020-21. | Lot | 1 | RFQ | Deputy General Manager | Own Fund | 0.150 | Planned Dates | - | 11 October 2020 | 18 October 2020 | 21 October 2020 | 24 October 2020 | 27 October 2020 | 30 October 2020 | | 30 October 2021 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 365 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR17 | Procurement of registers & documents of EGCB Ltd. | Lot | 1 | Direct Cash purchase | Deputy General Manager | Own Fund | 0.050 | Planned Dates | As and When Required | | | | | | | | |
| | | | | | | | | Planned Days | | | | | | | | | |
| | | | | | | | | Actual Dates | | | | | | | | | |
| Company Secretary Department | | | | | | | | | | | | | | | | | |
| WR18 | Printing of Annual Report of EGCB Ltd. | Lot | 1 | RFQ | Company Secretary | Own Fund | 0.370 | Planned Dates | - | 23 August 2020 | 30 August 2020 | 02 September 2020 | 05 September 2020 | 08 September 2020 | 11 September 2020 | | 11 October 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| Procurement Department | | | | | | | | | | | | | | | | | |
| WR19 | Rearrangement & Refurbishment of Office Room of Procurement/ICT/Feni 50 MW Solar Project & Civil Works at Level-16, Corporate Office, EGCB Ltd., Unique Heights, 117 Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka 1217. | Lot | 1 | OTM (NCT) (e-GP) | Managing Director | Own Fund | 1.800 | Planned Dates | - | 25 August 2020 | 08 September 2020 | 22 September 2020 | 29 September 2020 | 06 October 2020 | 03 November 2020 | | 18 December 2020 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 7 | 7 | 28 | 70 | 45 |
| | | | | | | | | Actual Dates | - | | | | | | | | |
| WR20 | Annual Servicing & Maintenance of Air Conditioning System of Corporate Office of EGCB Ltd. | Lot | 1 | RFQ | Superintending Engineer | Own Fund | 1.000 | Planned Dates | - | 05 October 2020 | 12 October 2020 | 15 October 2020 | 18 October 2020 | 21 October 2020 | 24 October 2020 | | 23 November 2020 |
| | | | | | | | | Planned Days | - | 0 | 7 | 3 | 3 | 3 | 3 | 19 | 30 |
| | | | | | | | | Actual Dates | - | | | | | | | | |

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ANNUAL PROCUREMENT PLAN

CORPORATE OFFICE, EGCB Ltd.

Financial Year: 2020-2021

QF-PRO-01
Revision-00
Budget: Revenue

Ministry / Division : Ministry of Power, Energy & Mineral Resources / power Division
Agency : Electricity Generation Company of Bangladesh Limited (EGCB Ltd.)
Procuring Entity Name & Code : Corporate Office

C. Service Procurement

| Package No. | Description of Procurement Package SERVICE | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In Million Taka) | Time code for process | Advertise EOI | Issue RFP | Proposal Opening | Proposal Evaluation | Opening Financial Proposal | Negotiation | Approval | Signing of Contract | Total time to Contract Signature | Time for completion of contract |
|-------------|---|------|----------|---------------------------|------------------------------|-----------------|----------------------------------|-----------------------|------------------|------------------|-------------------|---------------------|----------------------------|-------------------|-----------------|---------------------|----------------------------------|---------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| SR01 | Consultancy Service for Final Acceptance of ERP Implementation | Lot | 1 | Single Source Selection | Chief Engineer | Own Fund | 2.30 | Planned Dates | - | 24 August 2020 | 07 September 2020 | 21 September 2020 | 21 September 2020 | 28 September 2020 | 05 October 2020 | 19 October 2020 | - | 19 October 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 0 | 7 | 7 | 14 | 56 | 365 |
| | | | | | | | | Actual Dates | - | - | - | - | - | - | - | - | - | - |
| SR02 | Consultancy Service for Final Acceptance of ERP Infrastructure | Lot | 1 | Single Source Selection | Superintending Engineer | Own Fund | 0.80 | Planned Dates | - | 25 August 2020 | 08 September 2020 | 22 September 2020 | 22 September 2020 | 29 September 2020 | 06 October 2020 | 20 October 2020 | - | 20 October 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 0 | 7 | 7 | 14 | 56 | 365 |
| | | | | | | | | Actual Dates | - | - | - | - | - | - | - | - | - | - |
| SR03 | Competency Assessment for Share Offload of EGCB Ltd. | Lot | 1 | Single Source Selection | Executive Director | Own Fund | 7.00 | Planned Dates | - | 26 August 2020 | 09 September 2020 | 23 September 2020 | 23 September 2020 | 30 September 2020 | 07 October 2020 | 21 October 2020 | - | 19 April 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 0 | 7 | 7 | 14 | 56 | 180 |
| | | | | | | | | Actual Dates | - | - | - | - | - | - | - | - | - | - |
| SR04 | Training Services on Regular Electrician Course for Siddhirganj 2x120 MW Peaking Power Plant. | Lot | 1 | Single Source Selection | Superintending Engineer | Own Fund | 0.70 | Planned Dates | - | 23 August 2020 | 06 September 2020 | 20 September 2020 | 20 September 2020 | 27 September 2020 | 04 October 2020 | 18 October 2020 | - | 16 April 2021 |
| | | | | | | | | Planned Days | - | 0 | 14 | 14 | 0 | 7 | 7 | 14 | 56 | 180 |
| | | | | | | | | Actual Dates | - | - | - | - | - | - | - | - | - | - |
| SR05 | Certification for Implementing Integrated Management System (IMS) complaint to management system ISO 9001, ISO 14001 & ISO 45001 of EGCB Ltd. | Lot | 1 | Single Source Selection | Superintending Engineer | Own Fund | 1.20 | Planned Dates | 04 December 2020 | 05 February 2021 | 05 March 2021 | 26 March 2021 | 31 March 2021 | 07 April 2021 | 21 April 2021 | 05 May 2021 | - | 04 May 2024 |
| | | | | | | | | Planned Days | 0 | 63 | 28 | 21 | 5 | 7 | 14 | 14 | 152 | 1095 |
| | | | | | | | | Actual Dates | - | - | - | - | - | - | - | - | - | - |

Prepared By:

25/08/2020
Executive Engineer (Procurement)

Md. Hasan Zahidul Islam
Executive Engineer (Procurement)
Electricity Generation Company
of Bangladesh Limited, Dhaka.

Examined By:

25/08/2020
Mohammed Arif Rahman Bhuyan
Superintending Engineer (Procurement)
Electricity Generation Company
of Bangladesh Ltd., Dhaka.

Recommended By:

26/08/2020
Executive Director (Admin & Finance)
(Md. Matiul Islam)
Executive Director (Admin & Finance)
Electricity Generation Company
of Bangladesh Ltd., Dhaka

Approved By:

26/08/2020
Managing Director
Engr. Arun Kumar Saha
Managing Director
EGCB Ltd., Dhaka.

Touhid
25/08/2020
Sub-Divisional Engineer
(Attached to Procurement)

Touhidur Rahman Khan
Sub-Divisional Engineer
(Attached to Procurement Division)
Corporate Office, EGCB Ltd., Dhaka

26/08/2020
General Manager (Finance & Accounts)
Md. Fardoush Bhuiyan
General Manager
(Finance & Accounts)
EGCB Ltd.

Executive Director (P&D & Operation & Maintenance, Addl. Charge)

25.08.2020
Md. Nazmul Alam
Executive Director, O&M (Addl.)
Electricity Generation Company
of Bangladesh Limited, Dhaka.